

March 20, 2020



To date, no PRO1 employee has been found to test positive for the virus nor have we documented any contact with individuals who are known to have the virus.

Like most companies & businesses, in an abundance of caution PRO1 is taking CDC recommended precautions such as minimizing travel, reducing number of group meetings, personal hygiene, sanitation and "social distancing".

In Springfield, MO, PRO1 is currently running at 100% capacity at our distribution center. Employees who are able to are encouraged to work remotely. We have all of the necessary supplies for daily building sanitation and to meet the personal sanitation requirements.

In Boulder, CO, with the PRO1 Corporate Office team and all remote employees, our corporate staff are both capable and prepared to work from home should any mandates be put into place.

In addition to these preparations, we have limited all travel to urgent/emergency based only while we continue to gather facts relating to the virus and the actions being taken at the federal, state and county levels. We will utilize technology in place of travel in every case possible until further notice. PRO1 uses Zoom meeting software for group meetings for ease and convenience.

Regarding supply chain, we are in constant communication with all of our raw material suppliers and manufacturing facilities to ensure that we maintain our strong and efficient supply chain. Over the past few years we have made significant improvements to our supply chain and manufacturing practices which has positioned us in a very positive place throughout this uncertain time.

For the time being we will be temporarily stopping the private label program to reduce contamination. This creates a challenge due to the requirement of physically counting the individual box tabs. Any box tops mailed to PRO1 will be cautiously set aside for the time being. Please continue to collect your loyalty points and they will be redeemable in the future. Please contact your PRO1 sales representative if you have any questions.

We will keep continue to keep you updated of any changes or updates as they emerge.

Thank you for your partnership.

Sincerely,

The PRO1 Famil

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